



Joette Katz  
Commissioner

**DEPARTMENT of CHILDREN and FAMILIES**  
*Making a Difference for Children, Families and Communities*



Dannel P. Malloy  
Governor

February 3, 2016

Dear foster and adoptive parents:

You open your homes and hearts to love, care for and nurture children who need a home. For this we thank you and stand ready to support you. We have always had requirements that our foster parents take post-licensing training as part of being licensed. This is because we believe that post-licensing training provides knowledge and skills necessary to care for foster children.

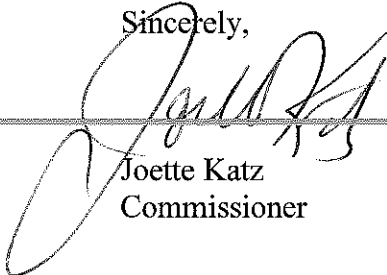
As of February 1, 2016, the Department of Children and Families is making some changes to the **requirements** for post-licensing training of all core foster and adoptive parents. Each licensed home will be required to complete six (6) modules of training every year. One module a year must be on a topic related to trauma and one module a year must be related to crisis intervention. Every two years, you must take a CPR module.

Our staff and partners at The Connecticut Association of Foster and Adoptive Parents (CAFAP) will assist you to find appropriate training so that you can meet this requirement and they will remind you when you haven't. Failure to complete the required training will result in licensing actions including, putting your home on hold at time of re-licensing, no further placements or in extreme cases a revocation of your license.

Your support staff in the Region (FASU) will be able to answer any questions that you have and will work with you to create individualized plans that will help you to complete all your training. I'm also attaching a document that provides some more details.

Thank you for being fantastic partners in this work and for providing a home for a child who needs you.

Sincerely,



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## **POST-LICENSING TRAINING REQUIREMENTS FOR FOSTER AND ADOPTIVE PARENTS**

*Each licensed foster or pre-adoptive parent shall attend six (6) modules of training a year*

### **What is the Requirement?**

6 modules per year for all CORE foster parents

- 1 module in the subject of crisis intervention (discipline, child development, positive parenting)
- 1 module in the subject of trauma
- 1 module of CPR for every two year licensing cycle

### **What is a Module?**

- Modules are defined as topics, no matter how long, but no less than one hour
- Different topics or speakers count as separate modules
- If one topic is one hour or 3 hours, it counts as one module
- For all day conferences, foster parents may earn credit for several modules depending on the number of topics

### **What different ways can I get the training?**

- Support groups with training
- CAFAP modules
- Foster Parent College or other online training
- Conferences or symposiums
- Other training offered in the community (get approval from your FASU SW)
- Individual in-home training with FASU Support Social Worker (DVDs, books, printed materials)

### **What happens if I don't meet the Requirements?**

- At the time of re-licensing your home will be placed on hold
- No additional placements will be made, including respite
- An Assessment of Regulatory Compliance (ARC) will be completed which will include a plan for you to meet the requirement
- Renewal of license may be impacted by failure to complete the training requirement

### **What help will I get from DCF to meet the training requirements?**

Your FASU Support Social Worker will:

- Let you know about trainings that you can take
- Help you find trainings that you want to take
- Create an individualized training plan for you
- Keep track of the trainings you take
- Let you know when you need to get more training to meet the requirement

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Persons holding a child specific license, i.e., relative, special study or independent license, shall be provided with current training information and encouraged to attend post-licensing training in accordance with their individualized training plan.